

# CLOTTON HOOFIELD PARISH COUNCIL

## PARISH COUNCIL MEETING

For the attention of all Parish Councillors.

You are hereby summonsed to attend the meeting of the Parish Council on Thursday 21<sup>st</sup> November 2019 at 7:00 pm. in Duddon Village Hall, CW6 0HD

### AGENDA

**1. CLERK.**

To confirm the appointment of Temporary Clerk and RFO.

**2. APOLOGIES.**

And reason for absence

**3. DECLARATION OF INTERESTS.**

Pecuniary, Outside Bodies and family, friend or close associate interest.

**4. PUBLIC PARTICIPATION**

An opportunity for members of the public to raise any parish matters of concern.

**5. MINUTES.**

To accept the Minutes of the Parish Council Meeting held on 9<sup>th</sup> September 2019.

To accept the Minutes of the Parish Council Meeting held on 8<sup>th</sup> July 2019

**6. ACTIONS SINCE LAST MEETING.**

To review and update on all actions since last meeting.

**7. PLANNING.**

a) To note the circulated Planning Register and consider applications.

b) Review planning applications.

**8. ACCOUNTS.**

To accept the Cash Book to date and approve payments.

To approve Income and Payments since last meeting.

To update the meeting on current banking situation.

To agree temporary signatories on the bank account.

To appoint a Payroll Company for the Clerk.

To review Budget for 2020-21.

To confirm subscriptions to be paid 2020-21 - (CHALC previously £126.36 and SLCC £33.33)

**9. NEIGHBOURHOOD DEVELOPMENT PLAN.**

To provide the meeting with an update following the submission of the NDP.

**10. COMMUNITY ENGAGEMENT**

- To agree an event around Carol Concert

- To agree Christmas Walk

- Bulb Planting/Planter

**11. HIGHWAYS.**

To provide an update.

Traffic Management (Hoofield Lane/Corkscrew Lane)

**12. ROLES AND RESPONSIBILITIES**

To consider roles and responsibilities of the Parish Council.

**13. COUNCILLOR TRAINING**

Proposed Date for New Members Training – 30<sup>th</sup> January 2020.

**14. DATE OF NEXT MEETING**

To agree the date of the next two Parish Council meetings.

**Part 2 – Due to the confidential nature of the business  
to be discussed the Press and Public may be asked to leave the room.**

**15. CLERK**

To decide when to advertise the position of Clerk.

Signed *Trudy Ryall-Harvey.*

Temporary Clerk 06/11/2019

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